



# *Harmonie de Lachine Inc.*

800 RUE SHERBROOKE, SUITE 215, LACHINE, QUEBEC H8S 1H2

## INDEX

SEPT. 22nd, 1994

## HISTORY

- 1.1 Formation of band.
- 1.2 Name of Band.
- 1.3 Current Band name.

## CONSTITUTION

- 2.1 Name - Short term reference.
- 2.2 Description of band.
- 2.3 Purpose.
- 2.4 Committee appoints Musical Director.
- 2.5 Dress and conduct of members when performing publicly.
- 2.6 Membership :
  - A. Qualifying level of instrument mastery.
  - b. Willingness to devote time for rehearsals and performances.
  - C. Approval of applicants for admission as member.
  - D. Maintain record of attendance.
  - E. Expulsion of members.
- 3.1 Administration.
- 3.2 L'Harmonie responsibility to sponsor, City of Lachine.
- 4.1 Finances.
- 4.2 Property / Assets.
- 5.1 Musical Director-Appointment.
- 5.2 Conditions of agreement with Musical Director.
- 5.3 The Committee's control of Musical Director.
- 5.4 Termination of agreement by The Committee/Musical Director.
- 6.1 Dismissal of Committee.
- 6.2 Interim Administrator.
- 6.3 Property / Assets - Control.



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### HISTORY

- 1.1 The band was formed in September 1916 by Mr. Joseph Pare and was called FANFARE DE L'ACADEMIE PICHE under the Presidency of Mr. Geront. Instruments for the band were purchased by the School Commission under Mr. Alyre Roy, the School Commissioner, so that young students of grades 5, 6 and 7 could pursue their studies in music.
- 1.2 The name of the band FANFARE DE L'ACADEMIE PICHE was changed to L'HARMONIE DE LACHINE and was incorporated in 1944. Due to loss of incorporation papers, L'HARMONIE was again incorporated in 1984. These papers were also lost due to committee changes and locale changes. However, L'HARMONIE remains incorporated and reports annually via demands from the Federal Government Reference No. 8447-0905 and the Gouvernement Du Quebec Reference No. 2160-7791.
- 1.3 The name remains L'HARMONIE DE LACHINE INC.



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## CONSTITUTION

### 2.1 NAME:

L'HARMONIE DE LACHINE INC / LACHINE HARMONIE here-in-after referred to as L'HARMONIE.

### 2.2 DESCRIPTION:

L'HARMONIE is in essence a semi-symphonic, martial, contemporary music type band by virtue of the instrumentation and the ability of it's musicians to play a wide variety of musical styles that are pleasing to the public and interesting and challengeing for the musicians.

### 2.3 PURPOSE:

To provide the oppurtunity for volunteer musicians to join together in group for playing music.

To advance the science of music through regular rehearsal or clinics.

To provide persons of sufficient proficiency and willingness to meet and fulfill the objectives of the above.

To perform in public by playing concerts, conducting clinics, for the City of Lachine whenever requested to do so; and any other situation or place chosen by the committee as suitable and in accordance with established policies of L'HARMONIE.

2.4 The Committee will appoint a Musical Director who will conduct rehearsals on dates that will be established by the Committee. The responsibility of the Musical Director will be outlined in Article 5 heading "MUSICAL DIRECTOR". He will communicate only with the Committee for any reason what-so-ever unless authorized by the Committee to act on It's behalf.

2.5 L'HARMONIE, when performing publicly, will be dressed properly in the attire suggested by the Committee or it's appointed person; and will conduct themselves with behaviour consistent and proper for a Lady or Gentleman. Failure to do so could lead to expulsion



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### 2.6 MEMBERSHIP:

Membership in L'HARMONIE is open to any musician who:

- A. Plays an instrument at a level of ability for the performance objectives of L'HARMONIE.
- B. Is willing to give of his time and talent for rehearsals and public performances so that L'HARMONIE may attain or maintain its objectives. The opinion of the Musical Director will bear strongly in the carrying-out of these conditions.
- C. The membership to L'HARMONIE will not be arbitrarily refused to anyone, but all applications must be approved by the Committee and the Musical Director.
- D. All attendance of rehearsals and performances will be recorded by an appointed person who will make this report available to the Committee when requested.
- E. Any member, who in the opinion of the Committee or representation made to it by the Musical Director, does not fulfill the requirements set forth in regulations here-in, may be expelled by the majority decision of the Committee. Only the Musical Director may appeal this decision.

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### 3.1 ADMINISTRATION:

The full Administration of L'HARMONIE will be carried out by the duly elected or appointed Committee holding the following Titled Positions;

PRESIDENT  
VICE-PRESIDENT, ADMINISTRATOR  
SECRETARY-TREASURER  
LIBRARIAN  
PUBLICIST

The tenure for elected/appointed committee members will be for one year but may be extended by majority decision of the Committee or Members, showing proof of ability, honesty and sincerity for the continued perpetuity of L'HARMONIE maintaining it's historic past and present obligations to the CITY OF LACHINE who are SPONSOR/PROVIDERS.

### 3.2 L'HARMONIE's RESPONSIBILITY TO SPONSOR, CITY OF LACHINE :

The Committee shall be responsible for L'HARMONIE compliance to the Laws and Regulations imposed upon it by the CITY OF LACHINE who is provider of the annual grant and the locale completely maintained with all utilities at no charge and a place where all instruments and music can be stored safely.



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### 4.1 FINANCES :

All monies received by L'HARMONIE will be retained in a Bank and administered by the Committee who will be solely responsible for safe-keeping and disbursements and be used only for purposes relating to L'HARMONIE.

The details of Accounting and reportage for the receipts and disbursements of funds, shall be recorded by the Treasurer.

All disbursements shall be recorded via a numbered voucher having the Bills or Invoices attached and paid for with a numbered cheque from L'HARMONIE which will be signed by two of three authorized signatures.

The Financial Year of L'HARMONIE will be from NOVEMBER 1st to OCTOBER 31st inclusive.

At each Year End a proper balance shall be made of all accounts in Bank or in Ledger of all Receipts and Disbursements.

A Statement showing previous year balance and current year balance will be prepared. It will be Spot Audited by one or more Committee members who will Initial same as with all statements which refer to the status of L'HARMONIE regarding it's financial position.

Responsibility of the Committee in all instances is limited to the Laws of Incorporation and the Principle that Positions are unpaid and voluntary. Fraud is excluded.

### 4.2 PROPERTY / ASSETS :

All Property/Assets which belongs to L'HARMONIE will be controlled by the Committee who will designate a member responsible for Listing, Registering, Issuing, intermittent verification signature and Retrieval.

Items of concern ; MUSIC-INSTRUMENTS-UNIFORMS-OFFICE EQUIPMENT and ALL OTHER UNLISTED ITEMS.



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### 5.1 MUSICAL DIRECTOR APPOINTMENT :

The Committee will appoint a Musical Director whose qualifications meet the requirements for L'HARMONIE to reach the objectives defined in PURPOSE (Article 2.4)

### 5.2 The Terms, Remuneration and Conditions of the Appointment will be in writing and signed by the President and Committee Members.

The Musical Director will report annually, his opinion concerning progress of L'HARMONIE for year just passed and make recommendations to the Committee for ways and means to improve L'HARMONIE Musically and Disciplinary.

The Musical Director will conduct rehearsals in a professional manner for placement of instruments, discipline and musical performance by the members. Music selected must please the listening audience and be of interest and a challenge to the musicians.

### 5.3 The Musical Director's position will be under full control of the Committee who will examine and reach final decision on what-ever is of concern to L'HARMONIE for it's continued path to progress and continuity.

### 5.4 The appointment of the Musical Director may be terminated by either party on written notice and which will take effect NINETY (90) days after such notice is given. Payments in advance by L'HARMONIE, or refusal by the Appointee to accept payments for the NINETY (90) day period, will have the same effect allowing termination to take place on DATE OF NOTICE.



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### CONSTITUTION

#### 6.1 DISMISSAL OF COMMITTEE :

The Members each possessing ONE VOTE, May, through a vote of non confidence, dismiss the Committee from office after having attained 3/4 (THREE QUARTERS) of membership majority, at a properly called for GENERAL MEETING.

An individual member may be dismissed by employing the same procedure as above; as well, the Committee has the power to dismiss one of it's members by majority vote of the Committee not including the vote of the individual involved. All reasons for dismissal will be received in writing by the Committee, Discussed, Seek outside Assistance if necessary, and voted upon for action to be taken.

#### 6.2 INTERIM ADMINISTRATOR :

In the event of dismissal of the ELECTED/APPOINTED COMMITTEE MEMBER, an interim ADMINISTRATOR will be appointed at the meeting. He will hold this position and Administer the affairs of L'HARMONIE in a professional and unbiased manner until a new Committee is elected.

#### 6.3 PROPERTY/ASSETS, CONTROL.

ALL PROPERTY/ASSETS of L'HARMONIE will be frozen and protected during the interim period, taking account of SIGNED CONVENTION with the CITY OF LACHINE regarding repayment of OCTROI's made by them to L'HARMONIE CURRENT and RETRO-ACTIVELY.