

Harmonie de Lachine - CA meeting minutes

Date: August 24, 2021

Start: 8:00pm

Present: Claire, Pesha (observer), Ivan, Kerry.

Absent: Chen, Leonard

Business

1. No word from City about **Fall rehearsal space**. Therefore, rehearsals are off until further notice. We are waiting for approval to rehearsal starting as early as Sep 14.
2. **Christmas concert is off**. Due to the unpredictability of rehearsal space and times, no performances have been planned.
3. For future concerts, **someone is needed to do the admin**. Claire cannot and should not take on all these tasks. The City was asked if they had suggestions for a person. If any names come up, they should be sent to Ivan. It is suggested that we will hire an admin person to handle the following tasks:
 - Approach Senior's residences to put on concerts
 - Get Federal and Provincial deputies and businesses to help fund the performance
 - Concert prep – To manage Graphic design, tickets, signs, marketing, church or space rentals
 - Verify the Music Lovers/Melomane list. If we cannot, we will not get a subvention.
 - We can possibly get \$500 to do a mini concert at a Senior's Residence.
4. **We need someone to communicate with the City**. This person will need to communicate in French as the City only communicates in French. Claire will ask Stanley.
5. Each year an **activity report** must be submitted to the City. Claire will ask Stanley as it needs to be done in French.
6. **Band membership structure** - 50% Lachine residents, 75% Montreal/Lachine, 25% outside Lachine
7. **Committee member location** - Chen, Leonard (Lachine), Claire (Montreal), Ivan (Outside)
8. **Musicians Resource** - To be temporarily housed on Kerry's server behind a login. A simple contract will be drawn up to protect the property of the LCB. Kerry to prepare a contract.

Meeting adjourned at 9:10pm