



ACCÈS D AFFAIRES RESOLUTION DESIGNATING A NEW PRIMARY ADMINISTRATOR

WHEREAS _____ has signed up for AccèsD Affaires
Name of the corporation signatory of the enrolment agreement

and has appointed _____
Name and title of the primary administrator being replaced

as primary administrator;

WHEREAS the individual designated as primary administrator will be replaced;

IT IS RESOLVED THAT:

_____ is designated primary administrator,
Name and title of new primary administrator

replacing _____
Name and title of the primary administrator being replaced

for the purposes of using the AccèsD Affaires service, with the full powers required to do so.

CERTIFICATION BY THE SECRETARY OR OTHER AUTHORIZED OFFICER

I, the undersigned, hereby certify that the above resolution was adopted on _____
by the board of directors sole director shareholders able to vote on the present resolution sole shareholder of the
Corporation, and that this resolution is in compliance with the statutes, By-laws and all other documents governing the Corporation and
that the person(s) adopting it have the power to do so and that power is still in force.

Signed at _____, this _____.

Name and title
(secretary, president or other officer authorized to certify this resolution) Signature

OR

SIGNATURE OF ALL DIRECTORS OR SHAREHOLDERS AUTHORIZED TO VOTE ON THE RESOLUTION

I (we), the undersigned, am (are) the director(s) or shareholder(s) able to vote on the present resolution. I (we) adopt this resolution
and certify that it is in compliance with the statutes, By-laws and all other documents governing the Corporation and that I (we) have
the power to do so.

Signed at _____, this _____.

Name of director or shareholder Signature

Name of director or shareholder Signature

NEW PRIMARY ADMINISTRATOR INFORMATION SHEET

You must provide the following information for us to change your primary administrator.

Business name	Transit – Folio
	—
Last name, first name of new primary administrator	
Mother's maiden name	
Email of new administrator	Phone

Please send the completed and signed document:

- by fax to **514-253-7353** or **1-888-253-7353**
- or by email to **solutions.en.ligne@cad.desjardins.com**

For more information, call us Monday to Friday between 8:00 a.m. and 6:00 p.m.

Montreal area:

- **514-253-7392**

Elsewhere in Quebec, Canada and the U.S.:

- **1-877-ACCESD-A (1-877-222-3732)**

The **Desjardins Business** Team